

**** COMPLETE THIS FORM TO INITIATE SUPPLIER SCOUTING ****

MEPNN Supplier Scouting Opportunity Synopsis

(To view in larger text, press Ctrl + Simultaneously)

The submitting entity agrees to notify NIST MEP of the status of actions taken as a result of this scouting instance within 30 days after receiving a results report. I agree

Number of days to be posted if other than 30 60

Item to be Scouted Paper Expandable file / Custom printed manila folders

Please describe the item application/the end use of the item Paper Expandable file / Custom printed manila folders that will go inside the expandable file. This is considered a retail product to be sold online and in stores to retail customers.

Supplier Customer/Product NAICS Code, if known

TECHNICAL INFORMATION

1. Supplier Information

1a. Type of supplier being sought Manufacturer

If other, please specify type of supplier

1b. Reason for scouting submission New Product Startup

If other, please specify reason

2. Summary of Technical Specifications and Performance Requirements

2a. Describe the manufacturing process Standard paper/cardboard manufacturing processes

2b. Provide dimensions, size, tolerances, and performance specifications for the item
o Legal size expandable paper file. Outer dimensions: 10.5"H x 15.4"W x 5"D. Outer case has a plastic handle on top and closes with a plastic thumb turn closure on the front. Existing market products have 18 interior partitions. Client would need 9 interior partitions that would hold 20 manila folders that can be removed from the case. The paper side panels on the existing product are 1/2" wide. Client would need side panels to be approximately 1" wide to accommodate the removable manilla folders. Photos provided for general reference.
o Customized (pre-printed) legal sized manila folders (8.5"H x 14"W) to be stored inside the case.

2c. List required materials needed to make the product, including materials of product components
o Outer case made of paper board, inner components made of paper. Top handle and front thumb closure made of plastic.
o Manila folders that are separate from the case will be made of paper.

2d. Are there applicable certification requirements? No

If yes, please explain applicable certification requirements

2e. Are there applicable regulations? No

If yes, please explain applicable regulations

2f. Are there any other standards, requirements, etc.? No

If yes, please explain other standards, requirements, etc.

2g. Additional Comments

BUSINESS INFORMATION

3. Volume and Pricing

3a. Estimated potential business volume (i.e. # Units per day/month/year) 500+/- units. o Looking for an initial sample of the product and then a small batch of 500+/- units to be made. Future purchase quantities will increase with corresponding sales.

3b. Estimated target price/unit cost information (flexible and negotiable not accepted) expandable paper files range from \$.80 - \$3.00 per unit / customized pre-printed manila folders that will be stored in the files range from \$.14 - \$2.00

4. Delivery Requirements

4a. When is it needed by? (immediate, 30 days, 6 months, etc.) Within 60 days

4b. Describe packaging requirements (i.e. individually/group packaging) Group packaging will work best for the first shipment.

4c. Where will this item be shipped? o 1151 Eagle Drive #182, Loveland CO 80537

5. Additional Comments

5a. Is there other information you would like to include?

The attached photos are of an existing paper expandable file currently on the market. Our goal is to use this product with the same outer dimensions, but with a customized interior for the client's business product.

6. Requesting Scout

6a. Scout Name

Miguel Cordova

6b. Center Name

Manufacturer's Edge

If an organization other than a Center, please enter

6c. Scout Email

mcordova@manufacturersedge.com

Supplier Scouting Number (NIST MEP use only)

2022-140

Attachments

Picture1.png
Picture2.png
Picture3.png

Created at 10/24/2022 3:07 PM by Miguel Cordova
Last modified at 10/25/2022 11:23 AM by Andrew C. Peterson

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