MEP National Network™

COMPLETE THIS FORM TO INITIATE SUPPLIER SCOUTING
MEPNN Supplier Scouting Opportunity Synopsis

☐ ***The submitting organization (ex. MEP Center, requesting company, federal/state agency) agrees to notify NIST MEP of the status of actions taken as a result of this scouting instance within 30 days after receiving a results report. Notification should be via email to scouting@nist.gov, indicating the following:**

- Contact with matches identified in report complete and supply contract awarded, process complete
- Contact with matches identified in report complete and no supply contract awarded, process complete
- Contact with matches identified in report complete and supply negotiations underway, process in progress
- Contact with matches identified in report underway; supply negotiations not yet begun; process in progress
- Contact with matches identified in report not yet begun, process in progress
- Contact with matches identified in report will not occur within the next 6-months, process complete

Item to be Scouted

_____days
Opportunities will be posted for 30 days unless specified

Please describe the item application/ the end use of item.* Provide the item number if applicable: (N95 Mask vs Protective Mask).

Supplier Scouting Number (NIST MEP use)

Scouting customer/product NAICS Code, if known

TECHNICAL INFORMATION:	1. Supplier Information	**a. Type of supplier being sought***
		☐ Manufacturer ☐ Contract Manufacturer ☐ Distributor ☐ Other _____
		b. Reason for scouting submission*
		☐ 2nd Supplier ☐ Price ☐ Re-shore ☐ Past supplier no longer available ☐ New Product Startup ☐ Other _____
	2. Summary of Technical Specifications and Performance Requirements:	**a. Describe the manufacturing processes (elaborate to provide as much detail as possible).***
		b. Provide dimensions / size / tolerances / performance specifications for the item.*
		c. List required materials needed to make the product, including materials of product components.*

BUSINESS INFORMATION:	**2. Summary of Technical Specifications and Performance Requirements cont:**	**d. Are there applicable certification requirements?*** ☐ Yes ☐ No **Please explain**
		e. Are there applicable regulations?* ☐ Yes ☐ No **Please explain**
		f. Are there any other standards, requirements, etc.?* ☐ Yes ☐ No **Please explain**
		g. Additional Comments: Is there other information that would impact the item's performance or usefulness? Please explain.
	3. Volume and Pricing	**3a. Estimated potential business volume (i.e., # Units Per Day, Month, Year) *:**
		b. Estimated target price / unit cost information (if unavailable explain) ***:**
	4. Delivery Requirements:	**a. When is it needed by? (Immediate, 30 Days, 6 months, etc.)***
		b. Describe packaging requirements (i.e., individually/group packaging)*
		c. Where will this item be shipped? *
	5. Additional Comments:	**Is there other information you would like to include?**

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Photos or diagrams of the item (helpful but not required).